

Delivery Plan Y3 Workplan 2024-25

Blue = complete  
 Red = missed deadline/unable to deliver  
 Amber = at risk of non-delivery/not meeting deadline  
 Green = on track to delivery by deadline  
 Purple = closed

Programme	Programme Description	REF#	Project Description	Title	Project Type	Start Date	End Date	BRAG Status	Savings Allocate	Category	Tier	Latest Update
Commissioning	Develop and deliver the Procurement Workplan incorporating our commissioning principles so that our commissioning is ethical, creative and co-designed and co-produced with partners and communities.	SE27	Review of Bon Accord Care contract and redesign of associated service specifications.	65. Review BAC contract	BAU	24/02/2023	31/03/2025	2 - Complete	N/A	Future Sustainability	Tier 3 (Response)	Contract has been reviewed with new service specifications added, contract has been signed by both parties
Commissioning	Develop and deliver the Procurement Workplan incorporating our commissioning principles so that our commissioning is ethical, creative and co-designed and co-produced with partners and communities.	SE28	Review of GCC Contract to reflect flat cash agreement.	66. Review GCC Contract	BAU	30/06/2023	31/03/2025	Green	N/A	Future Sustainability	Tier 3 (Response)	Tender has been awarded to GCC, who previously held the contract. The Contract review work resulted in several themes being identified as key areas required development, and project teams have been created to deliver on these. The themes are: Climate Change Overnight Care Service User Engagement Risk Assessed Care, Step Up/Step Down, Hospital Discharge Technology Enabled Care Training Academy/Staff  All workstreams will report into Care @ Home Strategic Oversight Group
Commissioning	Develop and deliver the Procurement Workplan incorporating our commissioning principles so that our commissioning is ethical, creative and co-designed and co-produced with partners and communities.	SE29	Review of use/availability of Interim Beds	67. Interim Beds	BAU	29/03/2024	31/03/2025	2 - Complete	500,000	Budget Saving	Tier 3 (Response)	Contract ended with Woodlands 31.5.24, 2 beds at Deeside remain until March 2025
Commissioning	Develop and deliver the Procurement Workplan incorporating our commissioning principles so that our commissioning is ethical, creative and co-designed and co-produced with partners and communities.	SE30	Consolidation/streamlining of existing MHLD commissioned services	68. MHLD Commissioning	BAU	29/03/2024	31/03/2025	2 - Complete	65,000	Budget Saving	Tier 3 (Response)	Contract commenced 1st September, full savings profile to be provided by contracts
Commissioning	Develop and deliver the Procurement Workplan incorporating our commissioning principles so that our commissioning is ethical, creative and co-designed and co-produced with partners and communities.	SE31	Explore how counselling service can work in a more collaborative, joined up way to support people experiencing care to benefit from a more holistic approach whilst achieving efficiencies	69. Collaborative Counselling	BAU	31/03/2023	31/03/2025	Green	N/A	Future Sustainability	Tier 2 (Early Intervention)	Meeting held with CEO of Institute for Research and Innovation in Social Services (IRISS) who shared her experience in creating an alliance model, focusing around telling a compelling story to address any scepticism and what the conditions need to be for success. She also shared her own implementation workshop notes. Planning in place to pull together a workshop/ intro session with counselling services across Aberdeen with an aim to have this meeting held early 2025.
Communities	Provide community based services codesigned and codelivered with our communities.	CT07	Continue to develop and evaluate the Northfield Hub as a test of change for cross-sector, easily accessible, community hubs where a range of services coalesce, all responding to local need, to feed into a wider initiative on Priority Intervention Hubs.	5. Priority Intervention Hubs	FTP		31/03/2025	Green	N/A	Prevention	Tier 2 (Early Intervention)	<b>Northfield Hub</b> - Test of Change - Community Appointment Day (CAD) at Get Active Northfield progressing. Initial CAD will focus on Chronic Pain and take place on 27th November. Successful Big Conversation with services, third sector and people with lived experience took place on 18th September - very positive feedback. Since then an Opt In Letter and "What to Expect on the Day" leaflet has been drafted and sent to Service User Reference group for comment. Linking with GIRFE team to ensure links to principles and GIRFE wording used within documentation. <b>Aberdeen Vaccination &amp; Wellbeing Hub</b> - Hub continues to deliver a cross sector of health, social care and community partners focussing on prevention & early intervention. A new development working alongside Chest, Heart, Stroke Scotland (CHSS) for the delivery of a Health Defence Team providing free Health Checks within Aberdeen City is current being taken forward with implementation proposed for April 2025. A public consultation questionnaire is now available online to support this development. <b>Countesswells Health &amp; Wellbeing Clinic</b> - The Clinic building work is now complete and signage in place. Work continues with ICT Installation - ongoing issues with IT and telephony systems. Occupation has now increased to 100% with Immunisations, CTAC (Community Treatment and Care) and Health Visiting Services and Speech & Language Therapy. Projected date for occupation continues has now moved back to January 2024 to take account of the delays. <b>Tillydrone Community Campus</b> - Closer working with Tillydrone Community Campus Scottish Charitable Incorporated Organisation (SCIO). Reviewing use of Health Room - with request from SCIO for health visitor input in addition to pre-school vaccination clinic.
Communities	Provide community based services codesigned and codelivered with our communities.	CT08	Lead on increasing and diversifying the membership of our Locality Empowerment Groups and increasing wider participation in locality planning.	6. Develop LEGs and increase participation.	BAU	05/04/2024	31/03/2025	Green	N/A	National Agenda	Tier 2 (Early Intervention)	Attendance at Locality Empowerment Group (LEG) meetings has significantly increased since July 2023, with 21 attendees in July 2023, compared with 30 attendees between August-October 2024. All three LEGs have reasonably equal gender representation; all are attended by people with disabilities; the Central and South LEGs are regularly attended by ethnic minority representatives; and all three LEGs are represented by both older people and those of working age. Work is ongoing to ensure more consistent attendance from young people; and to identify more ethnic minority representatives for the North Locality. The Locality Planning Team is also working to ensure all neighbourhoods across Aberdeen City have at least one community representative on its respective LEG. A citywide Locality Planning meeting for all LEG and Priority Neighbourhood Partnership (PNP) reps is being organised for November to provide networking opportunities and to discuss how to increase, diversify, and sustain LEG and PNP membership.
Communities	Provide community based services codesigned and codelivered with our communities.	CT10	Deliver North, Central and South Locality Plans and report on progress	8. Delivery Integrated Locality Plans	BAU	05/04/2024	31/03/2025	Green	N/A	National Agenda	Tier 2 (Early Intervention)	Refreshed Locality Plans were prepared following extensive engagement with community planning partners and community members between October 2023-March 2024. The refreshed Locality Plans incorporate 60 community change ideas which the Locality Planning Team will work with Local Outcome Improvement Plans (LOIP) project managers and community members to deliver. The Locality Plans align with thematic priorities of the citywide LOIP, to improve the economy, people, place and community empowerment within each of our three locality areas. The refreshed LOIP and Locality Plans were endorsed by the IJB at its meeting on 9 July 2024.
Communities	Provide community based services codesigned and codelivered with our communities.	CT11	Ensure the use of Our Guidance for Public Engagement is embedded	9. Public Engagement	BAU	01/03/2024	31/03/2025	Green	N/A	National Agenda	Tier 2 (Early Intervention)	Relevant updates have been made to the ACHSCP's "Our Guidance for Community Engagement, Human Rights and Equalities 2024-26" as a result of updates from the Scottish Government and COSLA's "Planning with People: community engagement and participation guidance" in May 2024. "Planning with People" has been updated to reflect the challenges faced by IJB's and NHS Boards whilst emphasising the statutory duties for engagement, despite any financial pressures. Also, as a result of feedback from the IJB, "Our Guidance" now includes an Appendix 3 which outlines around 30 distinct "Tools and approaches to Community Engagement" that are mapped against the differing levels of engagement (i.e. informing, consulting, engaging, co-producing and empowerment) Links within "Our Guidance" continue to be checked/ curated on a rolling monthly schedule.
Communities	Provide community based services codesigned and codelivered with our communities.	CT12	Promote the use of Care Opinion to encourage patients, clients, carers and service users to share experiences of services, further informing choice.	10. Care Opinion Promotion	BAU	01/03/2024	31/03/2025	Green	N/A	National Agenda	Tier 2 (Early Intervention)	Feedback received via Care Opinion continues to be monitored on a daily basis to help ensure that timely responses are made to the stories we receive.  Promotional materials for Care Opinion (banners, posters, wallet cards etc) were ordered and received in August 2024. Support continues to be given, as and when required, to the 'responders' and 'administrators' on the Care Opinion system. New 'branches' continue to be added when requested - a recent example being splitting 'stroke rehab' into 'stroke rehab east' and 'stroke rehab west' - allowing the team leads in each case to more easily identify and respond to stories for their specific service.
Communities	Provide community based services codesigned and codelivered with our communities.	PIH08	Deliver various events such as Age Friendly Aberdeen, the Gathering and a Well Being Festival to support people to live well and independently as part of their communities.	11. Community Intervention	BAU	05/04/2024	31/03/2025	Green	N/A	Future Sustainability	Tier 1 (Prevention)	The Grampian Gathering was held on 12 October 2024 in the Beach Ballroom. 193 community members attended the event, alongside over 100 stall holders from the private, public, third, and independent sectors. The annual Grampian Gathering is aimed at people over the age of 50 to encourage them to plan for their retirement, embrace lifelong learning and active ageing, support them to manage long term conditions, and plan for end of life by making sure wills and power of attorney are in place. A full evaluation report on the event is being prepared, though early results show community attendance increased from 167 in 2023 to 193 in 2024, the number of information stalls increased from 30 to 58, and 94% of attendees reported the event either met or exceeded their expectations. Attendees welcomed the opportunity to network, listen to interesting speakers, take part in taster sessions, and find out more information on health, social care, wellbeing, and community activities and services.

Digital	Maximise the use of technology to support innovation, efficiency and access to services.	SE06	Support the implementation of Electronic Medication Administration Recording (EMAR) in our care homes.	14. EMAR Implementation	FTP	07/04/2023	31/03/2025	Green	TBC	Budget Saving	Tier 2 (Early Intervention)	The project has been liaising with the preferred vendor, Aberdeen City Council Digital and Technology (D&T) and cyber-security on the selection and set up of suitable Android devices to use the eMAR app for staff administering medication. Suitable tablet devices have been identified and discussions continuing with the vendor and D&T on how these are set up to be suitable for multiple users whilst meeting cyber-security requirements. Full DPIA (Data Protection Impact Assessment) is in progress.
Digital	Maximise the use of technology to support innovation, efficiency and access to services.	SE09	Deliver a Single Point of Contact for individuals and professionals including a repository of information on health and social care services available, eligibility criteria and how to access	16. SPOC for Individuals/Professionals	BAU		31/03/2024	Green	N/A	Future Sustainability	Tier 2 (Early Intervention)	A change at NHS Scotland policy level with external access to site has caused some access issues but we have managed to make some progress on submission to Grampian Guidance. Project Sponsor has been advised of problems with contributor buy in and this will be discussed at the new digital board for a re-valuation of project priorities
Digital	Maximise the use of technology to support innovation, efficiency and access to services.	SE10	Review the future use of Morse in Community Nursing and Allied Health Professionals	17. MORSE Review in CN/AHPs	BAU	01/03/2024	31/03/2025	2 - Complete	N/A	Budget Saving	Tier 2 (Early Intervention)	Evaluation was completed and presented to Integration Joint Board (IJB) in May 2024 alongside a paper recommending the renewal of the license for a further 3 year period until October 2027. This was approved.
Digital	Maximise the use of technology to support innovation, efficiency and access to services.	SE12	Deliver Analogue to Digital Telecare Implementation Plan	19. Analogue 2 Digital Telecare	FTP	30/06/2023	27/06/2025	Green	N/A	National Agenda	Tier 2 (Early Intervention)	Both Aberdeenshire and Moray have confirmed their intent to remain clients of the Regional Communication Centre (RCC). A Memorandum of Understanding (MOU) between RCC and Moray has been signed. The MOU for Aberdeenshire is awaiting approval from Legal and the project board, expected by the end of October. The Model Purchase Order Form for the new Alarm Receiving Centre (ARC) is currently being drafted and is under review by Procurement and Legal. The order for the approved ARC platform will be placed once testing is completed, with an anticipated completion date of 8th of November. The target date for the new ARC to go live is late March 2025. The replacement of analogue units with digital community alarms is progressing well, with only 12 out of 2277 units remaining to be replaced. The infrastructure required to connect grouped living schemes to the new ARC is still pending confirmation. The signals converter solution previously proposed by Tunstall has not yet demonstrated effective functionality. Consequently, an alternative solution from NCS is currently being explored. We have received a quote for the preferred digital dialler intended to replace those in Fire & Security panels to maintain their connection to the new ARC. Compatibility with existing Fire & Security panels has been verified. Additionally, insurance requirements have also been confirmed. We are currently negotiating better prices with the vendor. The project is making significant progress with key milestones on track. Further updates will be provided as more information becomes available, and as we continue to work towards a successful transition.
Digital	Maximise the use of technology to support innovation, efficiency and access to services.	SE32	Creation of capacity through targeted digital investment and service redesign.	70. Digital Investment	BAU		31/03/2025	Green	250,000	Future Sustainability	Tier 2 (Early Intervention)	The Business Case was approved at IJB on the 24th of September. The vendor has distributed an amendment to contract for sign off.. Main discussions on this amendment with key decision makers were held on the 9th of October. Some clarifications are required for lead social worker. The projects will go to the Product Council with current development partner (main delivery channel for D365) for discussion on prioritisation and potential project start date. The application that is earmarked for delivery first is the Social Work Practitioner App.
Frailty	Ensure there is a consistent approach to supporting Frail patients in Aberdeen both in a hospital and community setting with a focus on shifting towards community based support where possible.	KPS13	Ensure that the acute frailty wards within ARI are able to meet patient need and allow flow through the hospital.	71. ARI-based Frailty	FTP	01/04/2024	31/03/2025	Green			Tier 3 (Response)	Liaison work continues. Identifying patients currently requires some manual trawling of information. The development of the frailty icon would enhance this work. Moray have looked into this as part of their HIS work, this will be progressed via the frailty board.  USC Ecosystem mapping event taking place 30th October to help create a visual map of urgent and unscheduled care, including frailty. This will help to better understand the system and areas for improvement.
Frailty	Ensure there is a consistent approach to supporting Frail patients in Aberdeen both in a hospital and community setting with a focus on shifting towards community based support where possible.	KPS24	Understand the Woodend-based Frailty provision requirement (patients with acuity of need needing in-patient care) - linked to the Review of Rehab	72. Woodend-based Frailty	FTP	01/04/2024	31/03/2025	Green			Tier 3 (Response)	Future of Rosewell decision may have an impact on Woodend-based frailty. Two key stakeholder engagement events took place in late Sept / early Oct, with a feedback survey also open until the 28th Oct. A paper scoping the potential options around the future of Rosewell is being drafted to be shared with SLT in early November. From this a decision to develop a business case for presentation at IJB in Q1 2025 is expected.
Frailty	Ensure there is a consistent approach to supporting Frail patients in Aberdeen both in a hospital and community setting with a focus on shifting towards community based support where possible.	KPS25	Develop a process map for all City patients flowing in and out of the Frailty Pathway, linking this with wider Grampian work to ensure consistency of processes.	73. Patient Frailty Pathways	FTP	01/04/2024	31/03/2025	Green			Tier 3 (Response)	The planned process mapping with support from Public Health Consultants to map the Frailty pathways across the 3 HSCPs to gain a Grampian wide overview has not progressed due to change in staff and time pressures. This has been superseded by the USC ecosystem mapping event on the 30th October. In planning for the event high level frailty pathway processes have been shared with the USC team.
Frailty	Ensure there is a consistent approach to supporting Frail patients in Aberdeen both in a hospital and community setting with a focus on shifting towards community based support where possible.	KPS26	Ensure that there is step up and step down capacity for Frailty patients including the 40 beds within Rosewell and put forward recommendations for the use of the remaining 20 beds.	74. Step up and step down pathways	FTP	01/04/2024	31/03/2025	Green			Tier 3 (Response)	Update in progress included in the Chief Officer report for July IJB. Project Initiation document developed and agree scope of Options appraisal for future use of Rosewell beds considered by SLT on 24th July. Two key stakeholder engagement events took place in late Sept / early Oct, with a feedback survey also open until the 28th Oct. A paper scoping the potential options around the future of Rosewell is being drafted to be shared with SLT in early November. From this a decision to develop a business case for presentation at IJB in Q1 2025 is expected.
Frailty	Ensure there is a consistent approach to supporting Frail patients in Aberdeen both in a hospital and community setting with a focus on shifting towards community based support where possible.	KPS27	Ensure there are appropriate alternatives to Hospital for Frailty patients (delivering via Expansion of Hospital at Home)	75. Alternatives to hospital	FTP	01/04/2024	31/03/2025	Green			Tier 3 (Response)	All relevant information provided within the H@H update section.
Frailty	Ensure there is a consistent approach to supporting Frail patients in Aberdeen both in a hospital and community setting with a focus on shifting towards community based support where possible.	KPS28	Develop Community, Prevention and Primary Care approaches to the HIS Frailty Standards Including those relating to falls, and align with existing prevention workstreams utilising the GIRFE approach where relevant.	76. Community, Prevention and Primary Care Approaches to Frailty	FTP	01/04/2024	31/03/2025	Green			Tier 3 (Response)	Presentations made at USC Board and to Acute SCNs to create awareness of the ECS service. Further conversations required on how the project team can increase the use and awareness of the ECS to secondary colleagues.  Discharge to Assess paused and awaiting conversations with Bon Accord Care regarding provision to prioritising support to patients highlighted as suitable for this route from 102, ED or AMIA. A second draft of a process map for Discharge to Assess is in progress and to be shared with Acute AHPs for comments. Frailty prevention work is taking place in conjunction with Sport Aberdeen.
Frailty	Ensure there is a consistent approach to supporting Frail patients in Aberdeen both in a hospital and community setting with a focus on shifting towards community based support where possible.	KPS29	Contribute to, and influence the decision making of, the Grampian Board for Frailty reporting to the USC Programme Board as required. (NB: programme management support being provided to Grampian Frailty Board by ACHSCP.)	77. Contribution to Grampian Frailty and USC Programme Board	FTP	01/04/2024	31/03/2025	Green			Tier 3 (Response)	New TPM (Transformation Programme Manager) commenced post 16/09  Frailty board meeting in October cancelled due to staff availability. Representatives from the 3 partnerships have been invited to contribute and attend the USC ecosystem mapping event 30th October. Aberdeen City Frailty Plan is in progress. City Programme Manager continues to provide programme support to Grampian wide programme.  Lack of funding for MCN feeds into the review of the function of the board moving forward. Updated frailty standards are expected in November and these should inform this process.

Home Pathways	Develop and deliver local and sustainable system flow and return to home pathways with partners, supporting reduced hospital admission, delays in hospital discharge and out of area placements	AFHL05	Investigate whether we can bring people back into authority and whether this is more cost effective.	23. Home Pathways	FTP		31/03/2025	Green	N/A	Future Sustainability	Tier 2 (Early Intervention)	a) Risk documentation was reviewed and updated at the Stoneywood Project Team Meeting on the 8th October 2024. The Provider Engagement scheduled for the 30th September went ahead and overall was successful in engaging and updating providers on the progress of the Stoneywood build. Notes of Interest for this project are now live and due to close on the 1st November 2024.b) The Independent Living and Specialist Provision Housing Market Position Statement has been deferred to the November IJB. This was approved at the Aberdeen City Council Strategy Board on the 10th October. The MPS will be sent for IJB consultation on the 11th October.
Home Pathways	Develop and deliver local and sustainable system flow and return to home pathways with partners, supporting reduced hospital admission, delays in hospital discharge and out of area placements	AFHL14	Review Scheme of Assistance with a view to revising criteria for eligibility for funded adaptation support.	78. Scheme of Assistance	BAU		31/03/2025	Green	300,000	Budget Saving	Tier 2 (Early Intervention)	This project started out on the understanding that a change to the Scheme of Assistance was required in order to amend working practices to meet the reduced budget. There are no savings as such, the work is to avoid a budget pressure to the value of the budget reduction. During scoping it became apparent that a change to the Scheme is not required, nor is there any requirement to change guidance for the Occupational Therapists undertaking assessments. The change required will come from robust application of the guidance to the letter as over time a great deal of flexibility has been introduced. The impact of this change has been assessed and training is currently being refreshed for staff. This work has also led to exploration of alternative supports for those who may be impacted.
Home Pathways	Develop and deliver local and sustainable system flow and return to home pathways with partners, supporting reduced hospital admission, delays in hospital discharge and out of area placements	KPS19	Help people to ensure their current homes meet their needs including enabling adaptations	59. Suitable Homes	BAU	01/04/2024	31/03/2025	Green			Tier 2 (Early Intervention)	The Disabled Adaptations Group (DAG) continues to meet quarterly and a sub group has been established to look at the recently published Adaptations guidance, the baseline assessment tool being used to ensure we are aligned with the new guidance. DAG continues to consider and monitor all major and minor adaptations to meet needs and requirements of people living in their homes.
Hospital at Home Expansion	Increase the capacity of Hospital at Home to 50 beds, with the beds operating at consistent levels by March 2025. These will be for Medical and Respiratory Pathways as well as the current Frailty, End of Life Care and OPAT Pathways.	KPS12	Monitor use of Hospital at Home beds for the Frailty Pathway.	79. Monitor use of H@H Beds	FTP	01/04/2024	30/09/2025	Amber		Prevention	Tier 3 (Response)	Team working towards new target of 50 beds at a consistent occupancy by March 2025.  Staff engagement event planned for 29th October to outline and discuss expectations around the expansion of the service. The frailty beds (26) are routinely operating at a consistent level however other bed types are more variable in their occupancy levels. Development of increased flow into the non frailty medical beds is ongoing and is being led by the acute medicine consultant. The first H@H surgical patient has been completed successfully. Engagement with the surgeons is ongoing to develop areas that will give increased flow to H@H.
Hospital at Home Expansion	Increase the capacity of Hospital at Home to 50 beds, with the beds operating at consistent levels by March 2025. These will be for Medical and Respiratory Pathways as well as the current Frailty, End of Life Care and OPAT Pathways.	KPS30	Implement actions in relation to H@H beds available for Respiratory Medicine	80. H@H Beds for Respiratory Medicine	FTP	01/04/2024	30/09/2025	Amber		Future Sustainability	Tier 3 (Response)	This project has amber BRAG status due to the occupancy of the 5 respiratory beds remaining low. The acute medicine consultant is planning to take the lead on these beds and remove the specific pathways around the non frailty beds with the aim of increasing flow into the service.
Hospital at Home Expansion	Increase the capacity of Hospital at Home to 50 beds, with the beds operating at consistent levels by March 2025. These will be for Medical and Respiratory Pathways as well as the current Frailty, End of Life Care and OPAT Pathways.	KPS31	Implement actions in relation to H@H beds available for Acute Medicine	81. H@H Beds for Acute Medicine	FTP	01/04/2024	30/09/2025	Green		Prevention	Tier 3 (Response)	The next phase of the acute medicine test of change started in Sept & remains ongoing. Flow into this has been slow and work is taking place to increase awareness via engagement with AMIA and sharing posters in those areas. Acute consultant on leave in October but aiming to ramp up this work on their return from leave.
Hospital at Home Expansion	Increase the capacity of Hospital at Home to 50 beds, with the beds operating at consistent levels by March 2025. These will be for Medical and Respiratory Pathways as well as the current Frailty, End of Life Care and OPAT Pathways.	KPS32	Ensure digital and IT arrangements are in place for H@H expansion.	82. Digital and IT for H@H Beds	FTP	01/04/2024	30/09/2025	Not Started			Tier 3 (Response)	This remains in the background of the development of the service as it is not a priority at this time.  Engagement with the innovation team and a demonstration of the Feebris system remote monitoring system has taken place. The H@H team given the expansion pressures have concluded they are not in a place to integrate this remote monitoring system at this time. Potential for use once the flow of non frailty patients is more established. This work is now on hold.
Hospital at Home Expansion	Increase the capacity of Hospital at Home to 50 beds, with the beds operating at consistent levels by March 2025. These will be for Medical and Respiratory Pathways as well as the current Frailty, End of Life Care and OPAT Pathways.	KPS33	Implement Workforce and Organisational Development actions for H@H expansion.	83. Workforce and OD for H@H Beds	FTP	01/04/2024	30/09/2025	Green		Future Sustainability	Tier 3 (Response)	OD have been involved with the H@H team particularly around Courageous Conversations training. These have been well received by the team and are now complete.  H@H continue to be link in with OD on the developments and team engagement required to meet the service aims by March 25.  The Workforce Plan development has been paused to allow all efforts to be focussed on the expansion of the service and meeting it's target.
Infrastructure	Assess future infrastructure needs and engage with partners to ensure these needs are met.	SE20	Develop an interim solution for the provision of health and social care services within the Countesswells housing development and work on the long-term solution	24. Health and Care in Countesswells	BAU	01/03/2024	31/03/2025	Green		Future Sustainability	Tier 2 (Early Intervention)	The fit out of the building is now complete. The internal furnishings are ordered and are being delivered as and when they arrive. It has been agreed which services will operate from the building and a timetable of room usage throughout the working week has been confirmed. The information technology link to the main network is yet to be installed, this is dependent on an external contractor and their lead time, so this is the only aspect that does not have a confirmed date for completion. Once the link is installed the building can begin operating immediately, this is estimated to be in late 2024.
Infrastructure	Assess future infrastructure needs and engage with partners to ensure these needs are met.	SE21	Develop Infrastructure Plan for ACHSCP	25. Infrastructure Plan	BAU	01/08/2024	31/03/2025	Amber	N/A	Future Sustainability	Tier 2 (Early Intervention)	This project has an Amber BRAG status due to the ongoing Premises Review. This work will feed into the infrastructure plan. However the Premises Review is using all the capacity of the Infrastructure team which means it is at risk of not completing by 31st March.  The Infrastructure Team are looking to complete the works associated with the Premises Review as soon as possible, to enable capacity to be directed to the Infrastructure Plan.
Infrastructure	Assess future infrastructure needs and engage with partners to ensure these needs are met.	SE33	Rapid Review of Assets	84. Rapid review of assets	BAU	08/07/2024	31/03/2025	Green		Future Sustainability	Tier 3 (Response)	The work on the premises review began in December 2023 with a significant amount of detail gathered and analysed ready for the Senior Leadership Team (SLT) business meeting in April 2024. At that meeting a very in-depth and detailed overview of the premises that Partnership staff operate from was presented. A mapping exercise was also carried out for Partnership staff operating from NHS Grampian buildings and this is now being extended to Aberdeen City Council buildings too. The goal is to have a single, multi agency, map of all services engaging with our partners this will feed into the Infrastructure Plan. Following the meeting in April it was requested by SLT that a set of proposals be developed looking specifically at efficiencies, effective use of buildings, and potential savings. This was progressed as requested and presented to SLT in July 2024.  Work is ongoing on the IIA's (Initial Impact Assessments) on the 4 proposals that SLT selected to be carried out in financial year 2024/25. These will be completed and then will go back to SLT in November 2024, for SLT to make a final decision on these 4 proposals.

MHL	Deliver Grampian wide and City specific MHL transformation taking cognisance of national strategies, standards and service specifications.	AFHL08	Deliver a capability framework for a workforce to support complex behaviour.	27. Complex Care Workforce and Skills Development	BAU	06/04/2023	31/03/2025	2 - Complete		Tier 2 (Early Intervention)	Capability Framework complete and applied to the Complex Care Framework which is now live.
MHL	Deliver Grampian wide and City specific MHL transformation taking cognisance of national strategies, standards and service specifications.	AFHL09	Progress the Grampian wide MHL Transformation Programme monitored by the Portfolio Board ensuring project groups are established to ensure delivery and implementation of national Strategies, Delivery Plans, Standards and Service Specifications.	28. MHL Programme	FTP	01/06/2022	31/03/2025	Amber	National Agenda	Tier 3 (Response)	<p><b>Adult Mental Health (AMH) Secondary Care Pathway Review:</b> 19 colleagues from across Grampian health and social care, clinical support services, primary care and Police Scotland attended a full day workshop on Friday 27th September 2024. This progressed review of the prioritised improvement actions identified. The group discussed and made decisions as to whether there are suitable solutions to bring about improvements to the pathway. Ensuring that solutions, next steps, timeframes and responsible persons are agreed and recorded. Write up report will be produced, and Grampian Mental Health Portfolio Board asked to have a 'storyboard' report produced for bringing back to planned December meeting.</p> <p><b>Forensic Services:</b> The AMG Forensics Improvement Report has been submitted to the Asset Management Group for review. The project plan has been revisited as AMG deemed option to move to Crathes ward unfeasible. Funding for this year will focus on physical infrastructure improvements, with stakeholder and project lead continuously reviewing the plan. MSP Maree Todd introduced the Head of Specialist MHLDS and senior clinical/leadership team to Scottish Government Forensic Mental Health colleagues. They all met in October 2024 to discuss physical infrastructure plan, and potentially wider Forensic Mental Health services recommendations linked to Barron Report. No further actions required. Will keep FMHS SG colleagues updated as and when key works complete, at least six monthly.</p> <p><b>Learning Disabilities (LD) Health Checks:</b> This project has a RED BRAG status as although pilots have successfully completed across Grampian, options are being identified as to how the health checks can continue over the winter period with the nursing staff focusing on the vaccination programmes. A flash report has been submitted.</p> <p>In addition to this the Scottish Government has added the funding allocation for 24-25 into the Enhanced Mental Health Outcomes Framework (EMHOF) which includes four other services to be delivered in this bundle. The EMHOF funding has been further reduced, with an expected outcome of 10% reduction. This means the planning for the current delivery models, especially permanent recruitment, is now being revisited to see what can be a sustainable solution. SG have been made aware of the situation and the Cross System Strategic Delivery Team (CSSDT) have added this to the agenda for their meeting in October 2024. The outcome of the meeting was to hold a separate finance only meeting with all parties who are affected by the EMHOF budget cut to be invited.</p> <p><b>PSIGN:</b> Previously known as the Psychological Therapies Improvement Board (PTIB); this has now been renamed the Psychological Services Improvement and Governance Board (PSIGB). The Board is currently reviewing its Terms of Reference and objectives.</p>
MHL	Deliver Grampian wide and City specific MHL transformation taking cognisance of national strategies, standards and service specifications.	AFHL09g	Review strategy and arrangements for Learning Disabilities / Autism and Neurodevelopmental needs. To be informed by new legislation (current consultation on LD, Autism and Neurodivergence Bill)	30. LD Autism and Neurodevelopmental Assessment	BAU		31/03/2025	Amber		Tier 3 (Response)	<p>This project is an amber BRAG status. The Adult Autism Assessment Team (AAAT) in NHS Grampian is being funded until March 2025 with existing money. There is no further Scottish Government funding past this.</p> <p>The new Learning Disability, Autism and Neurodiversity Bill (LDAN) consultation has now closed and a Consultation Analysis has been produced however this will not be introduced to parliament until after 2026 Scottish Election.</p> <p>Meanwhile we continue to support the Adult Autism Assessment Team and seek further information which may support future planning/sustainability (e.g. neuro specifications and any associated budget, national requirements). We will undertake a short action plan to update the local autism action plan given the delays nationally with a key action regarding sustainability of adult autism assessment service.</p>
MHL	Deliver Grampian wide and City specific MHL transformation taking cognisance of national strategies, standards and service specifications.	AFHL09h	Develop and implement approaches to support Suicide Prevention and alignment to national Suicide Prevention Strategy	31. Suicide Prevention	BAU		31/03/2025	Green		Tier 1 (Prevention)	<p>SAMH sub-groups across the North East are ongoing. These are:</p> <ul style="list-style-type: none"> <li>• Building Community Capacity</li> <li>• Children and Young People</li> <li>• Lived experience</li> <li>• Bereavement</li> <li>• Data analysis and risk</li> </ul> <p>This feeds into the North East Suicide Prevention Leadership Group (NESPLG) whom meet quarterly along with contracts monitoring meetings. Aberdeen City Suicide Prevention Delivery Group meet bi-monthly to focus on local issues, aims and local action plans.</p> <p>Aberdeen City and Shire are piloting a new database system for death review system called QES that started on 01/10/24. Processes are currently being developed. City and Shire to roll out initially Moray to follow.</p> <p>Events were held across Grampian for Suicide Prevention Week (08/10/24 – 14/10/24) and Suicide Prevention Day 10/10/24.</p> <p>Aberdeen City's LOIP project charter approved and will provide updates on the aim quarterly.</p>
MHL	Deliver Grampian wide and City specific MHL transformation taking cognisance of national strategies, standards and service specifications.	AFHL15	Review arrangements for delivery of Post Diagnostic Support for people newly diagnosed with Dementia.	85. Post Diagnostic Support	BAU	01/04/2024	31/03/2025	Green		Tier 2 (Early Intervention)	Work is progressing on project including data collation improvements for Post Diagnostic Support (PDS) referrals and movement of this to operational team. Further work required on review of current PDS offer, including training, materials etc in addition to securing contract with commissioned service for Young Onset Dementia support.
MHL	Deliver Grampian wide and City specific MHL transformation taking cognisance of national strategies, standards and service specifications.	AFHL16	Review NHS Out of Authority Placements.	86. Review of NHS OOA Placements	BAU	01/04/2024	31/03/2025	Not Started		Tier 3 (Response)	Still awaiting sight of data to understand scope of project and any integration with the use of the Dynamic Support Register.
Prevention	Keeping people healthy and avoiding the risk of poor health, illness, injury and early death	PIH01	Reduce the use and harm from alcohol and other drugs including through the Drugs Related Deaths Rapid Response Plan	32. Alcohol & Drugs Reduction	BAU	01/04/2024	31/03/2025	Green		Tier 1 (Prevention)	The project charter for Local Outcome Improvement Project - reducing alcohol drinking in pregnancy was approved by Community Planning Aberdeen in August 2024. Work is underway with testing 'Drymester' materials aimed at preventing people drinking alcohol in pregnancy. Work has been undertaken to ensure that where possible - connections and test of change are shared across the numerous Alcohol and Drug Partnership and other Outcome Improvement group LOIP projects. It is planned for a thematic 'Drug and Alcohol' Locality empowerment group and open this up to the Priority Neighbourhood Partnerships also.
Prevention	Keeping people healthy and avoiding the risk of poor health, illness, injury and early death	PIH02	Deliver actions to meet the HIS Sexual Health Standards	33. HIS Sexual Health Standards	BAU	01/04/2024	31/03/2025	Amber		Tier 1 (Prevention)	Not able to be progressed within service due to severe staffing pressures (especially nursing)
Prevention	Keeping people healthy and avoiding the risk of poor health, illness, injury and early death	PIH03	Increase uptake in Childhood Immunisations	87. Childhood Immunisation	BAU		31/03/2025	Green		Tier 1 (Prevention)	Uptake for Child Immunisations has seen a small increase following the test of change to increase clinics at Tillydrone & Bucksburn. Although there has been limited uptake in the availability of drop in Sessions at the Aberdeen Vaccination & Wellbeing Hub, the service have used this an alternative location to re-arrange appointments to support families where required. The Family Health & Wellbeing Event on the 24th July was very successful with over 560 people attending the event. 14 children who have been on the "not brought" list for between 3 - 20 occasions attending the session with their parents and were vaccinated. We will not the impact of this on the Uptake figures until the December 2024 published report. The team continued to attend events over the summer period to promote Childhood Vaccinations at various libraries, Community Centre Galas and the "Under the Sea" Children's event at the Union Terrace Gardens.
Prevention	Keeping people healthy and avoiding the risk of poor health, illness, injury and early death	PIH04	Contribute towards addressing the obesity epidemic through promotion of healthy food and nutrition, active travel, and place planning	34. Addressing Obesity	BAU	01/04/2024	31/03/2025	Green		Tier 1 (Prevention)	Healthy Weight Aberdeen WSA event was launched on 30th August 2024. 110 people in attendance and positive engagement from diverse sectors on the day. Next steps is taking forward actions as identified at the event, one to one engagement with Senior Leaders, hosting Core Working group meeting and establishing planning process. An outline of the plan will be presented to Corporate Management Team by Prevention Lead for Aberdeen City HSCP.
Prevention	Keeping people healthy and avoiding the risk of poor health, illness, injury and early death	PIH05	Contribute towards nicotine cessation agenda in Aberdeen City, for example by scaping up Vaping Awareness work across all localities in the City	35. Nicotine Cessation	BAU	01/04/2024	31/03/2025	Green		Tier 1 (Prevention)	Local Outcome Improvement Plan project charters have been approved by Community Planning Aberdeen for Reducing the number of young people aged 13-18 who are using vapes and reducing the number of women smoking in pregnancy. There is a test of change within the Maternity Care pathway has been developed which will mean pregnant women who smoke will be referred to a Health Point member of staff to have discuss health and wellbeing issues. Cost of Smoking tutor training has been undertaken and discussions are being held with financial inclusion services including volunteers and foodbank. The Impact train the trainer programme has been delayed but intended to be delivered within 2024. An initial training for youth workers on Young People and Vaping was delayed to October 2024 to enable a better representation from the sector.

Prevention	Keeping people healthy and avoiding the risk of poor health, illness, injury and early death	PIH06a	Continue to deliver our Stay Well Stay Connected programme to keep people healthy and in good wellbeing, and avoid the risk of social isolation, poor health, illness, injury and early death.	37. Deliver SWSC Social Isolation	BAU	01/04/2024	31/03/2025	Green	Future Sustainability	Tier 1 (Prevention)	A dedicated podcast on menopause will be produced during October featuring amongst others, the Chief Officer of ACHSCP and the Chief Executive of Aberdeen City Council. The Wellbeing Team are delivering the Scottish Football Association's Power of Football programme in collaboration with Aberdeen FC Community Trust which aims to support women experiencing the menopause. The Wellbeing Team continue to deliver Boogie in the Bars across the city and now a Boogie in the House is being held at Lewis Court. Boogie in the Bar was shortlisted for Health and Wellbeing initiative of the year at Aberdeen City Council's annual STAR Awards. The Wellbeing Team have secured Health Improvement Funding to deliver a Soup and Sannies monthly session for older people in Cornhill which aims to tackle food and fuel poverty, and social isolation in the area. The Soup and Sannies in Seaton continues, and remains as popular as ever. The Wellbeing Team are based in the Health Village on Wednesdays for proactive outreach for patients, service users, staff, and visitors who wish to talk to them and find out more about SWSC activities. From 28 October, the team will be based in the Vaccination Centre on Mondays where it is expected 400 people will be receiving annual flu vaccinations. A dedicated LOIP improvement project on SWSC was approved by the Community Planning Aberdeen Board on 26 August. The project aims to increase participation in SWSC activities by 50% by the end of 2025. Project updates will be reported regularly to the Respected, Included, and Supported Group and CPA Management Group.
Prevention	Keeping people healthy and avoiding the risk of poor health, illness, injury and early death	PIH07	Continue to contribute to the Health Transport Action Plan (HTAP) and the Aberdeen Local Transport Strategy (ALTS) encouraging sustainable and active travel.	38. Contribute to Transport	BAU	01/04/2024	31/03/2025	Green	Prevention	Tier 1 (Prevention)	The key piece of work done in the last quarter was to contribute to the development of the new Health Transport Action Plan (HTAP) for 2024 - 2029. This included Partnership staff taking part in workshops, contributing through HTAP meetings and reviewing the draft document with the HTAP Programme Manager.  A Health Improvement Officer (HIO) is now sitting on Sustainable Travel Local Outcome Improvement Plan (LOIP) project, the full group have not met since HIO joined project team. The Aberdeen City Health and Social Care Partnership (ACHSCP) have partnered with Paths of All to undertake a survey which will allow us to better understand the barriers employees are facing to walk/wheel and participate in active travel. Following the survey, Paths For All will be able to provide tailored support to overcome these barriers. This will support the LOIP outcomes and employee wellbeing.
Prevention	Keeping people healthy and avoiding the risk of poor health, illness, injury and early death	PIH09	Contribute towards tackling health inequalities in Aberdeen City through delivery of the Health Improvement Fund and wider collaboration with community planning partners.	88. Tackling Health Inequalities	BAU	01/04/2024	31/03/2025	Green		Tier 1 (Prevention)	The Health Improvement fund process has been undertaken for the Citywide and locality allocations. The Localities Health Improvement opened in August 2024. The number of projects per locality are Central - 12, North - 9 and South - 15. Health Improvement Fund community projects will help the Partnership to deliver community priorities within all three of our Locality Plans. A small allocation of funding for North is still unallocated and work is going on within the locality to look at further applications.  The Partnership will contribute towards delivery of NHS Grampian's 5 year Health Equity Plan for communities within Aberdeen City. One example is supporting Local Outcome Improvement Projects which relate to improving uptake of cancer screenings in Aberdeen. Health Champions Project meetings held with GRE regarding the Health Champions project and extending the project to focus on a locality with low screening uptake.
Prevention	Keeping people healthy and avoiding the risk of poor health, illness, injury and early death	PIH10	Work on a system-wide basis to increase community and professional capacity through community led development approaches such as Health Issues in the Community	89. Community Led Development Approaches	BAU	01/04/2024	31/03/2025	Green		Tier 1 (Prevention)	Following the Health Issues in the Community (HIIC) short course at Middlefield in March 2024, a number of actions have been taken forward: Litter picking around Middlefield from the wider community has been organised as a weekly event, with support and involvement from Keep Britain Tidy. Eight-week Deaf Awareness classes run for 12 people at Middlefield Community Project free of charge. Community involvement in the consultation process for the revision of Aberdeen City Council and Aberdeen City Health and Social Care Partnership British Sign Language plan and ACHSCP Strategy and Transformation Team development day.  Next steps and building capacity Evaluate the course outcomes and collated data with follow up evaluations after three and six months. Feedback and support to local and Grampian-wide HIIC tutor networks. Following three HIIC pilots, four community projects have been set up addressing poverty, littering, deaf awareness and community leaflet raising issues on crime and homeless support. Representatives from 11 services and organisations have completed HIIC tutor training during 2024, including Community Learning and Development, Pathways, Middlefield Community Project, and The Wood Foundation.  The Communities Team will be supporting 21 tutors who are delivering HIIC courses within all three locality areas across Aberdeen City. One HIIC course being delivered in Sunnybank which supports LOIP project. HIIC being explored to support ABZ Works clients and community organisations within the Central Priority Neighbourhood.
Prevention	Keeping people healthy and avoiding the risk of poor health, illness, injury and early death	PIH11	Scale up the Healthier Families PEEP programme to support a whole family approach to health and wellbeing.	90. Scale up PEEP	BAU	01/04/2024	31/03/2025	Green		Tier 1 (Prevention)	The training session for 1st October had to be cancelled due to low uptake (October holidays being near could be a factor) The November session will be going ahead. Peep have been allocated funding for 50 new practitioners to be trained (from the UK wide charity Peep) It is expected the recruits may be a mix of newly Peep trained delegates and experienced Peep delegates. Discussions are ongoing with PEEP programme manager on use of 50 paid places, and how these can be strategically utilised to increase uptake for Healthier families delivery. Feedback from 4 Healthier Families trained practitioners have indicated they are having great success with their group delivery and are embedding it into their practice. To support with further evaluation around the impact of the Healthier families Programme, the poster has been submitted to the HDRC to include in the conference on the 4th November, along with a question 'How can we develop and implement a sustainable and effective system for the monitoring and evaluation for the impact of Peep delivery across multi agency partners, despite the challenges of voluntary participation in evaluation?' This will hopefully help us look further into the impact of the programme. Peep Healthier Families Toolkit finalised. This toolkit will provide Peep practitioners with the lesson plans with key health messaging, resources and learning from the Pilot to support their own planning and delivery of the healthier families programme. This toolkit will be tested and evaluated with Peep trained staff to ensure Key health message elements are managed effectively Second round of Healthier Families Peep Training completed and evaluated. This training is an optional third training session for any staff who have been Peep trained. The session reinforces how the ORIM framework (Opportunities, Recognition, Involvement, and Modelling) supports delivery of the activities and key health messaging designed to support families with making healthier choices.  Two more training sessions organised for 1st October and 18th November 2024. Up to 10 Peep practitioners will be recruited to undertake the training.
Prevention	Keeping people healthy and avoiding the risk of poor health, illness, injury and early death	PIH12	Work with NHSG Public Health Directorate and alongside other Grampian Health and Social Care Partnerships to explore the development of a public mental health approach for Aberdeen City	91. Public Mental Health Approach	BAU	01/04/2024	31/03/2025	Green		Tier 1 (Prevention)	The Partnership are supporting NHS Grampian's Public Health Directorate to develop and implement a Public Mental Health Approach in Aberdeen City. Public mental health involves a population approach to mental health, and includes treatment of mental disorder, prevention of associated impacts, prevention of mental disorder and promotion of mental well-being, including for those people recovering from mental disorder. The Communities Team are working closely with the Public Health Consultant for Aberdeen City on the development of a Public Mental Health Approach. As first steps, the Partnership will focus on two of our priority neighbourhoods within Aberdeen City: Middlefield and Torry.  Middlefield Pilot Middlefield Community Hub has identified a need to provide training for staff and volunteers on how to support community members to improve their physical and mental health Project to be delivered via 3 rounds of training: <u>Round 1: Making Every Opportunity Count (MEOC) training</u> For all staff & volunteers (30-40 individuals) (Delivered by Aberdeen City HSCP Public Health Team; 15th Nov 2024 AM) <u>Round 2: Supportive Conversation (inc suicide prevention) training</u> For most staff & volunteers (excluding those who do not wish to participate, for example, volunteers with lived experience of family/peer suicide) (Delivered by Scottish Action for Mental Health; Provisional Date Feb 10th/12th 2025) <u>Round 3: Mental Health Champion training</u> (Content to be informed by / co-produced with self selecting group of Mental Health Champions within Middlefield Community Project; Provisional Date Tues 6th May 2025) Each tier of training would be evaluated separately, in addition to evaluating the project/approach overall. This will allow us to document learning and share with other areas/community facing resources in Aberdeen. Other Community Projects (Fersands, Tillydrone Lads Club) have already expressed a need for similar training for their facilities.  Support for Torry Working alongside the Public Health Coordinator for South Locality, and as part of the wider RAAC Operational Group, explore mental health needs of the Torry Community and how these can be supported, with particular focus on promotion of existing resources. This may include focus groups with residents, community roadshows featuring providers of mental health support services in Aberdeen City, in addition to developing a series of bespoke resources for different staff groups, population cohorts and situations/circumstances. A need has already been identified to support those providing care for young people (including those in paid and voluntary capacities) by clarifying relevant signposting opportunities for a range of mental health concerns including self harm, body image and bullying.
Prevention	Keeping people healthy and avoiding the risk of poor health, illness, injury and early death	PIH13	Work alongside the Children's Services Board (CSB) on prevention and early intervention particularly in reducing local variations in health factors	92. Reduce local variations in health factors	BAU	01/07/2024	31/03/2025	Green		Tier 1 (Prevention)	Work started on identifying health outcomes within Children Service Plan (CSP) projects. Enhancing baseline data as part of the refocused Population Needs Assessment (PNA)/Joint Strategic Needs Assessment (JSNA) for children and young people to assess degree of variation being explored.
Primary Care	Identify strategy and actions to improve Primary Care services and ensure future sustainability.	CT15	Deliver the strategic intent for the Primary Care Improvement Plan (PCIP)	40. Deliver PCIP	FTP		31/03/2025	Green		Tier 1 (Prevention)	The Primary Care Improvement Plan (PCIP) Programme continues to deliver on its 6 workstreams and Vaccinations (VTP), Community Treatment and Care (CTAC) and Pharmacotherapy being the 3 workstream of priority and delivery is against the 2018 PCIP. CTAC - practice-based service fully delivered within the limitations of the funding; clinic-based service now operating from sites (Bridgeway, College Street, Northfield, Carden House, Airyhall, Kincorth, and the City Vaccination Centre) across the city. A new hub will be opening at Couesswellis and should be up and running in the new year. This workstream has been delivered 98% against the 2018 PCIP plan. All staff posts have been recruited to against the plan. Vaccinations (VTP) - fully delivered. A second pod has been opened at the City Vaccination Centre during the summer months and gives capacity for on the day appointments. Providing cross cover with the CTAC staff to deliver B12 injection at the VTP Wellbeing hub. This is an option for patients and frees up capacity in the practices for those participating. Pharmacotherapy - roll out of the service is almost at full capacity, as outlined in our agreed service model of 1 WTE to 10,000 patients. It is recognised this model is insufficient to deliver the full commitments of the Pharmacotherapy service outlined in the MoU2, and the service model required to deliver is much higher with estimation closer to 2.5 WTE per 5,000. However, currently there is no national agreement on this.  The PCIP is included in the GP Visioning Programme which is currently being delivered across NHS Grampian in terms of revising the delivery of the plan. A project sub group has been set up to review the PCIPs across Grampian.

Primary Care	Identify strategy and actions to improve Primary Care services and ensure future sustainability.	CT18	Deliver City actions in relation to the Grampian vision for Primary Care	41. Deliver Vision for PC	FTP		31/03/2025	Green			Tier 1 (Prevention)	The GP Vision implementation programme is ongoing. The five prioritised workstreams have been set up and continue to feed progress to the board. There are currently no risks to escalate.
Primary Care	Identify strategy and actions to improve Primary Care services and ensure future sustainability.	CT19	Develop and implement appropriate initiatives to mitigate increase in prescription costs.	93. Prescription Costs	BAU		31/03/2025	Green			Tier 3 (Response)	Grampian wide prescribing efficiency group working on multiple strands of cost saving activity. Communication initiatives to public, prescribers and Integrated Joint Board's (IJB's). Prescribing data sharing and benchmarking. 2 spend to save projects underway in primary care. Multiple targeted cost saving projects underway. Ongoing Grampian wide meetings, working through prescribing efficiencies booklet. Presentations being given to prescribers (including non medical prescribers). Mistletoe prescribing SBAR approved by SLT.
Redesigning Adult Social Work	Enhancing the role of Social Work in playing a guiding role in the promotion of personalised options for care and support.	CT01	Undertake evaluation of redesign work to date ensuring this links to latest service developments particularly in relation to use of digital.	42. Redesigning Adult Social Work	BAU		27/12/2024	Green	N/A	Future Sustainability	Tier 3 (Response)	All adult social work teams have continued to receive an increased number of referrals. Some areas of redesign have been slowed down or paused due to operational, strategic and national priorities. The redesign of teams aims to create a different way of working to meet the increased demand and also to have in place a system of early identification and prevention to reduce demand into the system in the long term. A Flash report was presented to SLT on 25th January 23 to extend the timeline from Sep 22 to Dec 24 to enable the above to be completed. This was agreed. 06/04/23 - Project listed as Tier 3 due to the statutory nature of Social Work provision as a response service. Where possible they would also be intervening in a manner in line with Tiers 1 & 2.
Rehabilitation Review	Undertake a strategic review of rehabilitation services across Grampian to identify new delivery models.	KPS01	Develop a discussion paper to inform a strategic planning framework for the strategic review of rehabilitation across Grampian which will include Specialist Rehabilitation Services hosted by Aberdeen City IJB. This will include consideration of how partners in sports and leisure and wider community resources can assist in delivery of rehabilitation. This will consider rehabilitation delivery models including bed base and community requirements in line with national guidance including SG Progressive Stroke Pathway, SG Neurological Standards and Scottish Trauma Network Major Trauma minimal requirements guidance.	43. Strategic Planning Framework for Review Rehab	FTP		31/03/2025	Amber	N/A	Future Sustainability	Tier 3 (Response)	This project has an amber BRAG status due to delays commencing the programme. A commission paper has been drafted and submitted to a possible external reviewer by the Chief Officer. The identified professional requires some additional time to consider whether they are able to commence the commission due to circumstances outwith ACHSCP control. The Chief Officer is in contact and will advise accordingly. Should the professional be unavailable, alternative approaches will be considered. Confirmation from CO that the professional is unavailable therefore have assembled a Strategic Review Group to start focussing on what it is we want to be delivering from a Rehab perspective in a community focussed way and how we do that with current resource. Workshop being planned to undertake a strategic lens and review of current pathways.
Rehabilitation Review	Undertake a strategic review of rehabilitation services across Grampian to identify new delivery models.	KPS07	Implement the outcome of the strategic review of the Neuro Rehabilitation Pathway	44. Implement Strategic Review Neuro-Rehab	FTP		31/03/2025	Green	N/A	Future Sustainability	Tier 3 (Response)	Roles across the Neuro Rehab Pathway that were to be recruited to have not been approved through the NHSG Scrutiny Panel. A report is currently in progress detailing the impact there will be if these roles are not filled.
Rehabilitation Review	Undertake a strategic review of rehabilitation services across Grampian to identify new delivery models.	KPS34	Review of Hosted Wheelchair Service model and processes to identify any areas where efficiency could be achieved.	94. Review of Wheelchair Service	FTP		31/03/2025	Green	N/A	Future Sustainability	Tier 3 (Response)	Project has commenced with support from programme manager and local teams. SLT decision has been made on the financial pressure faced by the service. Project Team continue to meet to develop project plan and associated project management documents. Regular meetings being held with Operational team to support efficiencies in way of working including stock control and retrieving of equipment when no longer required.
Resilience	Ensuring the conditions are in place to maintain our resilience as an organisation.	SE15	Develop proactive, repeated and consistent communications to keep communities informed	46. Community Communications	BAU		31/03/2025	Green	N/A	Future Sustainability	Tier 2 (Early Intervention)	This project is on track. The ACHSCP's Comms Trustees Group continues to meet. The membership of the Group has grown with all services now represented. An annual comms plan has been drafted and agreed by SLT with regular comms issued in support of the events in the Comms Plan. The Comms Adviser continues to manage all Press enquiries and works closely with the Chief Officer and others in SLT and ACC and NHSG to manage the external comms issued.
Resilience	Ensuring the conditions are in place to maintain our resilience as an organisation.	SE23	Review Care for People arrangements	47. Care for People	BAU		31/08/2024	Y - Closed	N/A	Statutory Requirement	Tier 3 (Response)	The original ask around exploring any conflict of interest between ACHSCP's Business and Resilience Lead being the chair of the Grampian Care for People Group and the postholder being a Senior Manager On Call has been discussed by the Grampian Local resilience Partnership who have agreed to include a standing item on all response agendas to establish if a Grampian Care for People Group is needed to be established, and if so then if the postholder is SMOC at that give time then an alternative Chair for the Grampian care For People Group will be found. The LRP has tried and tested this in response mode and it was well received. The City's Care For People Plan is reviewed on an annual basis. No further action the project is now closed
Resilience	Ensuring the conditions are in place to maintain our resilience as an organisation.	SE25	Create and adopt a Generic Emergency Plan to reflect Aberdeen city IJB's Cat 1 Responder responsibilities	49. Cat 1 Responder	BAU		31/10/2024	Green	N/A	Statutory Requirement	Tier 2 (Early Intervention)	Officers have drafted an Emergency Activation Plan and have consulted on it with ACC and NHSG Resilience colleagues. Plan has been also consulted with Chief Officer and Chief Operating Officer. Some legal queries around delegations are still outstanding. Plan to take to RAP Ctee in December 2024 for approval and then train SMOC's on the Plan/exercise the Plan.
Resilience	Ensuring the conditions are in place to maintain our resilience as an organisation.	SE26	Preparing for and managing the transition to a National Care Service (NCS) through the Aberdeen City NCS Programme Board	50. NCS	BAU		31/03/2025	Green	N/A	Statutory Requirement	Tier 2 (Early Intervention)	The ACHSCP, along with Aberdeen City Council and Aberdeen City Public Protection Chief Officers Group, submitted a response to the recent 'call for views' from the Scottish Parliament in respect of draft amendments to NCS legislation. The Aberdeen NCS Programme Board continues to meet regularly to monitor the situation, ensure Aberdeen's voice is heard in the development of legislation, and to prepare for implementation of any new legislation.
Resilience	Ensuring the conditions are in place to maintain our resilience as an organisation.	SE35	Explore other areas where charges could be raised to increase income and contribute to the cost of service delivery.	95. Additional Charging	BAU		31/03/2025	Green			Tier 3 (Response)	A business case is being prepared to review the rate of Local Authority Charges. This will be sent to SLT (Senior Leadership Team) for review in November.
Social Care Pathways	Undertake a strategic review of specific social care pathways utilising the GIRFE multi-agency approach where relevant and develop an implementation plan for improving accessibility and coordination.	CT02	Progress a number of priority tests of change to develop a preventative and proactive care approach for Aberdeen City including the development of an Initial Point of Contact (POC)	52. Strategic Review Social Care	FTP	01/07/2022	31/03/2025	Green	N/A	Statutory Requirement	Tier 1 (Prevention)	The remit of the board has been revised to bring together relevant project areas (Existing projects, GIRFE, Discharge without delay, TEC, Care at Home development plan). The first Board with new remit was on 11th October 2024 with significant progress demonstrated across projects and evidence of the benefit of ensuring linked areas of work are considered as a whole by the board in order to support collaborative working in a very complex landscape.
Social Care Pathways	Undertake a strategic review of specific social care pathways utilising the GIRFE multi-agency approach where relevant and develop an implementation plan for improving accessibility and coordination.	CT04	Implement the recommendations from the June 22 Adult Support and Protection inspection	53. ASP Recommendations Implementation	BAU	05/04/2024	31/03/2025	Green	N/A	Statutory Requirement	Tier 3 (Response)	<ul style="list-style-type: none"> <li>Improvement to recording by NHS Grampian staff of Adult Support and Protection (ASP) activity – COMPLETE. Training curriculum has been amended and a specific Practice Note issued to patient-facing staff.</li> <li>Investigations taking too long, and case conferences taking place when needed – COMPLETE. Marked improvement seen – investigations being held more timeously, increase in proportion of case conferences and reviews taking place – audit work is being progressed to provide assurance about this.</li> <li>Chronologies &amp; Protection Planning – Working Practice Guidance on most effective use of D365 and Chronologies is being developed (being progressed). A phased improvement plan for improving use of Chronologies was endorsed by Adult Protection Committee in June 2024. Practice Guidance and related approach to training, is now being developed, including tying in with D365.</li> <li>Access to Advocacy – Significant improvement in relation to offer of and take up of advocacy. Being embedded into D365 throughout the process. Key data added in to the dataset which goes to the Adult Protection Committee.</li> <li>Multi Agency Evaluation &amp; Involvement of staff in improvement work – Council Officer Support Groups are taking place and effective – including consideration of improvement work. Evaluation survey undertaken in June 24 (two years since they were established). Action plan covering the findings is in development. Staff workshop regarding our approach to Large Scale Investigations took place on 9th Oct 2024 – guidance being developed.</li> </ul>
Social Care Pathways	Undertake a strategic review of specific social care pathways utilising the GIRFE multi-agency approach where relevant and develop an implementation plan for improving accessibility and coordination.	CT05	Deliver the Justice Social Work Delivery Plan	54. Deliver JSW Plan	BAU		31/03/2025	Green	N/A	Statutory Requirement	Tier 3 (Response)	<p>JSW has representation across the majority of the LOIP projects sitting under the Stretch Outcome "10% fewer adults (over 18) charged with more than one offence by 2026", and is leading a project to improve the number of Exit Questionnaires completed by individuals who have successfully completed a Community Payback Order. The feedback from surveys is actively taken into account to inform improvement. The service continues to operate its Performance Management Board and Best Practice Group, which oversees service effectiveness and drives forward improvement. The identification of suitable premises for the Unpaid Work team continues. The service continues to be provided within the temporary arrangements in place.</p> <p>Substance use awareness sessions are being provided for staff, aimed at increasing knowledge, and consequently the effectiveness of support that can be offered to clients.</p> <p>We continue to see increased numbers of assessments and imposition of Orders for Bail Supervision and Electronic Monitoring which continues to support the national aim to reduce numbers of those remanded in custody as well as providing individuals with necessary support and interventions at an early stage. Additional government funding is provided based on the data returns and the service is staffed appropriately. Numbers diverted from prosecution by the Procurator Fiscal also continue to increase, with Aberdeen having the highest proportion of cases commenced in Scotland for 2023-24. The Scottish Government, in response to the rapid rise in the prison population, took emergency measures to release prisoners early across the prison estate. In collaboration with SPS and other relevant services, the release of 19 'Aberdeen' individuals was successfully coordinated, to ensure, that those transitioning from prison to the community have access to housing, healthcare, financial support, in the same way as we would seek to deliver for those being released from prison on a routine basis.</p>

Social Care Pathways	Undertake a strategic review of specific social care pathways utilising the GIRFE multi-agency approach where relevant and develop an implementation plan for improving accessibility and coordination.	CT20	Review of social care charging policy and procedures and robust implementation with a view of maximising income	96. Social Care Charging	FTP	05/04/2024	31/03/2025	Green	1,500,000	Budget Saving	Tier 3 (Response)	Charging Policy has been approved and training is ongoing and being rolled out across Adult Social Work  Awaiting publication of Easy Read and animation versions of the document <b>A business case is being prepared to review the rate of Local Authority Charges. This will be sent to SLT (Senior Leadership Team) for review in November.</b> Housing Support charges have been implemented and all outstanding assessments to be completed by 25th October. Wernham House - charges have been recommended for this service and letters sent to all residents in preparation.
Social Care Pathways	Undertake a strategic review of specific social care pathways utilising the GIRFE multi-agency approach where relevant and develop an implementation plan for improving accessibility and coordination.	CT21	Streamline processes and pathways for older adults social care in a hospital context.	97. Hospital Discharge Pathway	FTP	01/04/2024	31/03/2025	2 - Complete	N/A	Statutory Requirement	Tier 3 (Response)	Project complete. Final survey on implementation success has been completed and findings indicate a continued positive benefit of the change to aligned wards.
Social Care Pathways	Undertake a strategic review of specific social care pathways utilising the GIRFE multi-agency approach where relevant and develop an implementation plan for improving accessibility and coordination.	CT22	Develop an overview of the Partnership's Discharge to Assess approach incorporating links between Hospital at Home and Intermediate Care at Home, enablement approaches, step up and step down and Interim Beds.	98. Discharge to Assess	FTP	01/04/2024	31/03/2025	Green	N/A	Statutory Requirement	Tier 2 (Early Intervention)	Pathways to Enablement Workshop took place on 16th May. This was well attended and key themes were identified to take forward a Project Initiation document. This will incorporate Discharge to assess within a wider approach to enablement care. This project line title may change as a result. Further enablement workshop has taken place on 29th August to define vision for ongoing work. This will set the tone for collaborative working between providers (GCC & BAC) and HSCP staff on enablement care including our approach to Discharge to assess. New contracts for GCC & BAC incorporate enablement and GIRFE principles which supports this. (links with work of frailty board in line 76) Enablement vision agreed by Care Pathways Board on 11/10/24. Discharge to Assess test of change being developed with BAC Intermediate Care Team. Some challenges with capacity of team which are being looked at by MDT with a view to releasing capacity and progressing Test of Change work. The title of this line needs to be changed to 'Enablement Pathways' with Discharge to Assess being one of the projects within this as opposed to the only only project.
Social Care Pathways	Undertake a strategic review of specific social care pathways utilising the GIRFE multi-agency approach where relevant and develop an implementation plan for improving accessibility and coordination.	SE07	Seek to expand the use of Technology Enabled Care (TEC) throughout Aberdeen.	15. Expanded Use TEC	BAU	01/04/2022	31/03/2025	Green			Tier 2 (Early Intervention)	The TEC Project Board resumed meeting on 15th October. A paper was presented to the IJB in September for approval with proposals regarding the scaling up of use of TEC in Aberdeen City alongside a paper on Microsoft's project proposals. Both papers were approved. Workshops undertaken on the new care at home contract are informing the development of a delivery plan for TEC. The Digital Support Hub pilot project end date is 31st October. An independent critical review of the Digital Support Hub (DSH) has been undertaken by Transformation Programme Manager for data and is due to be completed by the end of October. Work is ongoing in exploring different options for the installation of TEC at the new Stonywood site which will provide care for people with complex needs. Decision required imminently regarding which system to install. Proposal for expansion of the TEC Library has been discussed at the TEC Project Board and a paper to be prepared for discussion at the TEC Project Board. Engagement activities have been undertaken promoting the use of TEC including in the Len Ironside Centre. A social media 'TEC awareness week' campaign is planned for 18th-22nd November.
Strategy	Develop and implement local strategies to ensure alignment with national and regional agendas.	AFHL01	Deliver on our Equality Outcomes and Mainstreaming Framework, report on our progress to both the IJB and the Risk, Audit and Performance Committee and plan to revise the EOMF in advance of the 2025 deadline.	55. Deliver EOM Framework	BAU	01/03/2024	31/03/2025	Green	N/A	Statutory Requirement	Tier 2 (Early Intervention)	Equality Outcomes and Mainstreaming Framework (EOMF) is a standing item on Equality and Human Rights (EHR) group agenda, a number of areas being progressed including the development of the DiversCity Officers Network and review of the partnership's Equality and Human Rights internal and external webpages. Following review of our updated process and paperwork the Equality and Human Rights Commission, Scotland has cited Aberdeen City twice in a Good Practice document that has been circulated to all Health and Social Care Partnerships (HSCP) across Scotland. The Annual progress report of EOMF was presented to the Integration Joint Board in May 2024, where it was approved. A draft review framework process for our IIA is currently being tested with dip test of our current/ open sample of IIA's. The findings and process is to be taken to the next EHR meeting in November.
Strategy	Develop and implement local strategies to ensure alignment with national and regional agendas.	AFHL02	Undertake and publish Impact Assessments, where relevant, for major service change, in conjunction with people and communities with the relevant protected characteristics ensuring that the requirements of the UNCRC are incorporated.	56. Publish IAs	BAU	01/03/2024	31/03/2025	Green	N/A	Statutory Requirement	Tier 2 (Early Intervention)	Updated Integrated Impact Assessments (IIA), which now include the Consumer Duty and Armed Forces Duty, is now in place following approval by the Integration Joint Board in May 2024. Previous Health Inequality Impact Assessments (HIIA) are now published on our website as required and the new IIA process is now being used. This is being supported, initially, by the DiversCity Officer (DCO) Network (DCO) to help build support and capacity across teams as this develops. The DCO Network is working on providing exemplars and video guides for staff to support the completion of IAs. The DCO Network continues to develop training opportunities and work in collaboration with Aberdeen City Council (ACC) Equality Development Officer and Public Health Scotland for opportunities to collaborate and share learning. A draft review framework process for our IIA is currently being tested with dip test of our current/ open sample of IIA's. The findings and process is to be taken to the next EHR meeting in November.
Strategy	Develop and implement local strategies to ensure alignment with national and regional agendas.	AFHL04	Embed consideration of the impact of climate change in health and social care planning and in business continuity arrangements aiming to reduce our carbon footprint and deliver on our Net Zero emissions target.	57. Climate Change and NetZero	BAU		31/03/2025	Amber	N/A	Statutory Requirement	Tier 2 (Early Intervention)	As part of recent discussions regarding creating capacity within the Delivery Plan to support budget saving initiatives, SLT have agreed that the Climate Change work should be slowed in the short term. The statutory report has been produced and circulated for consultation and due to be presented at the IJB in November. This report highlights the progress made in the previous 12 months.
Strategy	Develop and implement local strategies to ensure alignment with national and regional agendas.	CT17	Monitor and evaluate the impact of the Carers Strategy on an ongoing basis factoring in early preparations for the next revision	58. Monitor and Evaluate Carers Strategy	BAU	01/03/2024	31/03/2025	Green	N/A	Statutory Requirement	Tier 2 (Early Intervention)	The Carers Strategy Implementation Group (CSIG) continues to meet bi monthly. The annual progress report in relation to the Carers Strategy was presented at the Integrated Joint Board (IJB) on 6 February 2024 and work being undertaken will feed into the next annual report. Our Annual Carers Survey has now closed and the feedback has been collated and analysed. A CSIG development session to look ahead at Year 2 of the Carers Strategy and the action plan took place on 28 March 2024 and funding for Carers Support Initiatives was approved through the existing budget. A collaborative commissioning process with workshops coproducing future service outcomes, contract length and principles has taken place. Service specifications have been written and now Tender Process is underway from 4th October. Preferred provider decisions and announcement December 2024.
Strategy	Develop and implement local strategies to ensure alignment with national and regional agendas.	CT23	Develop the revised Strategic Plan for 2025 - 2028 taking cognisance of the strategic context, resources available and views of stakeholders.	99. Revised Strategic Plan	BAU	01/03/2024	31/03/2025	Green	N/A	Statutory Requirement	Tier 2 (Early Intervention)	Engagement feedback has been collated and the Draft Strategic Plan, draft Evidence Document, and Consultation Plan are all out for consultation for submission to IJB on 19th November. The intention is to go straight out for public consultation immediately after IJB approval for a period of 12 weeks. The final Strategic Plan along with the associated Delivery Plan is due to be approved by IJB in March 2025.
Strategy	Develop and implement local strategies to ensure alignment with national and regional agendas.	CT24	Revisit ACHSCP contributions to early years and school health and wellbeing.	100. Early Years and School	BAU		31/03/2025	Green	N/A	National Agenda	Tier 2 (Early Intervention)	Working on various initiatives and goals aimed at improving the well-being of children and families. <b>Reducing Neglect Referrals:</b> Infant massage sessions continue at Froghall Community Centre with plans for a third block due to positive feedback. <b>Peep Programmes:</b> There has been a good response from parents who would like to be Peep trained and skill themselves to deliver. The quarterly report has shown an increase in the number of families that were supported in the last quarter with an increase of 35% more families attending. There is ongoing work to develop a Rainbow Peep for parents who have lost a child. <b>Domestic Abuse Support:</b> A Community Nursery Nurse has been identified to assist with delivering a programme for those moving on from domestic abuse. A Community Nursery Nurse has been identified to assist with delivering a programme for those moving on from domestic abuse. <b>Dental Health:</b> Delivering Healthier Families - there is a cohort at Tullos and it is hoped to deliver this at either Greystone or Deeside. There is a large Nigerian contingent in Torry and a Childsmile worker who is Nigerian has been linked in to offer advice and support around dental care as they are not often aware of the care they are entitled to when pregnant. <b>Financial Support:</b> issues with the Early Years Financial Inclusion, no referrals have been received. Putting together everyone to revisit. There is an alternative that can also deliver all round support for health issues, finance etc, that can give us the data we really need but means a new way of our NHS staff referring into the NHS Healthpoint. Think of a tiered approach to take pressure off. We have ongoing collaborations with various partners such as Sport Aberdeen, Childsmile, and Community Midwifery.
Strategy	Develop and implement local strategies to ensure alignment with national and regional agendas.	CT25	Deliver relevant recommendations from the Hosted Services Internal Audit	101. Hosted Services Audit	BAU		31/03/2025	Green	N/A	Future Sustainability	Tier 3 (Response)	A working group has been set up with colleagues from Aberdeenshire and Moray HSCPs. The approach and timelines have been agreed as have standard templates for capturing information, reviewing the rationale for hosting and developing the resultant Service Level Agreements (SLAs) for those services that will remain hosted. This has been approved by all three Senior Leadership Teams which include the managers of Hosted Services. Workshops have taken place over the last couple of months and more are scheduled to complete the initial reviews by the due date i.e. December 2024. The first due date for a recommendation is September 2024 and that is in relation to seeking additional assurance over budgeting and expenditure. Progress on this has unfortunately not met the timescale due to the absence of the CFO. A request for extension will be made.
Workforce	Develop and implement our Workforce Plan	SE01	Deliver the relevant actions on each of the three Workstream Action Plans supporting the Workforce Plan.	60. Develop Workforce Plan	BAU	01/03/2024	31/03/2025	Green			Tier 2 (Early Intervention)	The workforce plan is aligned with the Aberdeen City Health and Social Care Partnership (ACHSCP) strategic plan 2022 - 2025 and focusses on three essential core elements; recruitment & retention, mental health & wellbeing, and growth & opportunities. Workstreams are ongoing for the core elements of the plan. A workforce workstream conference took place in April 2024 to identify areas of crossover and reduce duplication in delivery and monitoring of the plan. Task and finish groups are being pulled together for some of the actions in the plan with the Senior Leadership Team having oversight of these. The latest annual update on the workforce plan was delivered to RAPC on 28 November 2023, where it was approved. The next Conference will take place on 5th December 2024, and will have a focus on Staff Health and Wellbeing and future planning (Strategic Plan Refresh). Data reports are now through to support the next annual report and information is currently being analysed, with project improvement work support absence rates being pulled together.
Workforce	Develop and implement our Workforce Plan	SE02	Pledge support for Volunteer Scotland's Volunteer Charter and identify a Volunteer Champion for ACHSCP	61. Volunteer Charter and Champion	BAU		31/03/2025	Amber			Tier 2 (Early Intervention)	Still working with NHSG working group to agree protocols for volunteer use
Workforce	Develop and implement our Workforce Plan	SE03	Continue to support initiatives supporting staff health and wellbeing	62. Staff Health & Wellbeing	BAU		31/03/2025	Green			Tier 2 (Early Intervention)	Sickness absence has fallen as at 30th September from the rate at end of June. Asking Senior Leadership Team (SLT) support to ensure good sickness management, return to work policies and staff attendance at various support opportunities available will continue through Q3.
Workforce	Develop and implement our Workforce Plan	SE04	Ensure our workforce are Trauma Informed	63. Trauma Informed Workforce	BAU		31/03/2025	Amber			Tier 2 (Early Intervention)	Working with Aberdeen City Council (ACC) to try to use allocate funds for a part time coordinator. Still no progress.